

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



March 15, 1985

ALL-COUNTY INFORMATION NOTICE I-30-85

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: FEDERAL REGISTER NOTICE

REFERENCE:

Attached for your information is a copy of the Federal Register announcement regarding Wilson/Fish demonstration projects, published February 25, 1985.

The Notice invites public comment which must be submitted to the Federal Office of Refugee Resettlement no later than March 22, 1985, in order to be considered. Please provide the Office of Refugee Services with a copy of your county's comments, if any at the time of submission.

If you have any questions, please call me at (916) 332-1019 or Mr. Walter Barnes, Chief, Office of Refugee Services at (916) 324-1576.

A handwritten signature in cursive script, reading "Richard C. Baiz".

RICHARD C. BAIZ, Deputy Director  
Government and Community Relations

Attachment

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Federal Register / Vol. 50, No. 34 / Wednesday, February 20, 1985 / Notices

**Purpose:** The Subcommittee is charged with the initial review of grant applications for Federal assistance in the program areas administered by the National Center for Health Services Research and Health Care Technology Assessment (NCHSR & HCTA).

**Agenda:** The open session of the meeting on March 7 from 8:00 AM to 1:00 PM will be devoted to a business meeting covering administration and reports. There will also be a presentation by the Director, NCHSR & HCTA. During the closed sessions, the Subcommittee will be reviewing research grant applications relating to the delivery, organization, and financing of health services. The closing is in accordance with provisions set forth in section 552b(c)(8), Title 5, U.S. Code, and the Determination by the Assistant Secretary for Health, pursuant to Pub. L. 92-463.

Anyone wishing to obtain a Roster of Members, Minutes of Meetings, or other relevant information should contact Dr. Anthony Pollitt, National Center for Health Services Research Care Technology Assessment, Room 152, Park Building, 5600 Fishers Lane, Rockville, Maryland 20857, Telephone (301) 443-3091.

Agenda items are subject to change as priorities dictate.

Dated: February 14, 1985.

John E. Marshall,

Director, National Center for Health Services Research and Health Care Technology Assessment.

[FR Doc. 85-4196 Filed 2-19-85; 9:45 am]

MAILING CODE 4196-W-2

### Social Security Administration

**Refugee Resettlement; Proposed Availability of Funding for Demonstration Projects Which Test Alternative Approaches to the Provision of Cash Assistance, Medical Assistance, Social Services, and/or Case Management to Refugees**

**Agency:** Office of Refugee Resettlement (ORR), Social Security Administration, Department of Health and Human Services.

**ACTION:** Notice of proposed availability of funding for projects to implement alternative means of providing cash assistance, medical assistance, social services, and case management to

refugees and Cuban and Haitian entrants.<sup>1</sup>

**DATE:** Opportunity to comment: This notice is issued as a proposal for public comment. Comments on the requirements and procedures set forth herein will be considered if received by March 22, 1985.

**ADDRESS:** Address written comments, in duplicate, to: Christie Cohagen, Office of Refugee Resettlement, Room 1229 Switzer Building, 330 C Street, S.W., Washington, D.C. 20201.

**SUMMARY:** This announcement governs the proposed award of demonstration project grants to eligible grantees. Grants are for the purpose of reducing public assistance dependence among refugees by promoting refugee employment in the earliest time possible and by funding new and innovative approaches for the provision of cash assistance, medical assistance, social services, and/or case management to refugees. The needs of refugees are often transitional and the existing systems are not necessarily the most responsive to the particular needs refugees have and the obstacles they must overcome. Congress has expressed an interest in alternative approaches which may better promote refugee early employment and self-sufficiency than does the current system. Grant funds may be used to demonstrate alternative approaches to one component of the refugee resettlement system, or to the entire system itself, insofar as those functions are normally funded through the Office of Refugee Resettlement. Project participants must be refugees who have been in the United States less than 36 months. Refugees participating in these demonstration projects will be precluded from receiving assistance under the programs of aid to families with dependent children (AFDC), refugee cash assistance (RCA), Medicaid, and/or refugee medical assistance (RMA), depending upon the scope of the project. However, they may receive cash and/or medical assistance under the terms of the demonstration project. Because of the difficulty refugees have had moving from receipt of cash assistance to employment and self-support, proposed demonstration projects must either serve welfare-dependent refugees and promote their independence or serve newly arriving refugees who otherwise could be expected to become welfare-dependent.

<sup>1</sup> Hereafter, all references in the notice to "refugees" will also include Cuban and Haitian entrants.

### Closing Dates for Preapplications and Applications

This is a standing announcement. Grant applications will be received at any time. Review of proposals will be on fixed dates as indicated under "Review and Award Procedures." Those proposals which meet minimum criteria will ordinarily be funded on a descending point score basis at the end of each review cycle, subject to the discretion of the Director, ORR, and to the availability of funds. Future fiscal year funding will be subject to Congressional appropriations. The Director, ORR, requires the submission of a preapplication before the submission of a formal grant application. Preapplications can be submitted at any time and will be reviewed by Office of Refugee Resettlement staff in accordance with the schedule established under "Review and Award Procedures." The submission of a preapplication package will: (a) Establish communication between the applicant and ORR; (b) enable early determination of the applicant's eligibility; and (c) establish overall desirability of a given approach in order to discourage proposals which have little or no chance for Federal funding before applicants incur significant expenditures in preparing an application. Preapplications are mandatory. Specific guidance on preapplication content is provided in section III, below.

### Authorization

Demonstration project grants will be funded under Sec. 412(e) of the Immigration and Nationality Act (8 U.S.C. 1522(e)) as amended by Pub. L. 96-473 entitled "Making Continuing Appropriations for the Fiscal Year 1985, and for Other Purposes."

### Available Funds

The Office of Refugee Resettlement has 10 additional funds available for demonstration projects funded under this announcement. Therefore, ORR will fund projects at levels no higher than the estimated cost of serving project participants in the absence of the demonstration project. In the case of projects submitted by non-State applicants, funds will be drawn from cash and medical assistance grants and social service allocations which otherwise would have gone to the States to serve project participants. If a State receives targeted assistance funds, it can use those funds for demonstration

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project purposes if it so chooses. To the extent that projects propose to serve refugees potentially eligible for assistance under AFDC and/or Medicaid, funds appropriated under part A of title IV of the Social Security Act, or title XIX of such Act, may be used for the purpose of implementing alternative projects. ORR will consider multi-year applications but will only fund approved applications one year at a time. In addition, projects demonstrating costs savings will be given priority consideration.

#### Eligible Applicants

The Federal refugee program is essentially a State-administered program. Under the Refugee Act of 1980, States have key responsibilities in planning, administering, and coordinating refugee resettlement activities. States administer the provision of cash and medical assistance and social services to refugees. They also maintain legal responsibility for the care of unaccompanied refugee children in the State. ORR awards grants directly to the States for the provision of services and assistance to refugees.

In order to receive assistance under the refugee program, a State is required by the Refugee Act and by HHS regulations to submit a plan to ORR which describes the nature and scope of the program and gives assurances that the program will be administered in conformity with the Act. As part of the plan, a State must designate a State agency to be responsible for developing and administering the plan and name a refugee coordinator who will ensure the coordination of public and private refugee resettlement resources in the State. Notwithstanding the central role played by States in the refugee program, ORR intends to give full and fair consideration to all eligible applicants. Eligible applicants for the demonstration grants include public and private nonprofit organizations, such as (but not limited to) States, a private voluntary resettlement agency or consortium of agencies, refugee mutual assistance associations, and local government entities. Applicants must demonstrate (1) experience in serving, or the capacity to serve, refugees and (2) a thorough understanding of how the refugee program operates.

Because any demonstration project will have a potential impact on a State's or locality's budgetary needs for cash assistance and/or medical assistance, as well as social services, a non-State applicant is required to seek the collaboration of the State Refugee Coordinator in the development and

implementation of such a demonstration project and, if the refugee program is administered locally by a local public agency (rather than a State agency), to seek the collaboration of the local agency. This requirement would not apply to a proposed project that was national in scope.

#### Program Information

##### I. Purpose and Scope

The 1985 Continuing Appropriations Resolution, Pub. L. 96-473, amended the Immigration and Nationality Act and thus provided the authority for this notice which invites applications for demonstration projects. This provision, known as the "Wilson/Fish Amendment," instructs the Secretary of Health and Human Services to:

develop and implement alternative projects for refugees who have been in the United States less than 36 months, under which refugees are provided interim support, medical services, support services, and case management, as needed, in a manner that encourages self-sufficiency, reduces welfare dependency, and fosters greater coordination among the resettlement agencies and service providers. (Immigration and Nationality Act, 412(e)(7)(A), 8 U.S.C. 1522(e)(7)(A).)

The purpose of the announcement is to provide interested and eligible applicants an opportunity to test innovative ways of meeting refugees' basic needs while enhancing their prospects for the earliest possible attainment of self-sufficiency. ORR will be interested both in approaches and outcomes which can be replicated at the national program level and in projects which may be particularly well-suited to the specific needs of a targeted population in a given location. Demonstration projects may propose alternative approaches to one component of the resettlement system or to the entire system itself. While proposals need not present a comprehensive alternative to the current system, they must meet the statutory intent of:

- (1) Promoting refugee economic self-sufficiency;
  - (2) Reducing refugee reliance on public assistance; and
  - (3) Fostering greater coordination among resettlement agencies and service providers, including refugee mutual assistance associations (MAAs).
- Congress, the Department of Health and Human Services, and others involved in the refugee resettlement program have recognized the difficulties associated with frequent and prolonged use of public assistance by refugees. A recent voluntary agency report found that when refugees' active efforts to secure

employment were deferred, refugees ultimately lost their motivation to work. Furthermore, the ability of service providers to promote the goal of self-sufficiency was limited. This announcement encourages the development of projects which target welfare-dependent refugee populations by offering new ways to reduce public assistance use and to find jobs for refugees as soon after their arrival as possible. The basic premise of this announcement is that while refugees may be in need of a range of services, provision of these services should not stand in the way of refugees seeking work as soon as practicable.

##### II. Program Description

In developing alternative demonstration projects, potential applicants must be aware of two statutory limitations: (1) The Wilson/Fish Amendment requires that refugees who participate in demonstration projects not have been in the U.S. more than 36 months; and (2) refugee participants are precluded from receiving AFDC, refugee cash assistance (RCA), Medicaid, or refugee medical assistance (RMA), although cash and medical assistance can be provided under the terms of the demonstrations themselves. For example, in a demonstration project which proposes an alternative cash assistance system, refugee participants would not be permitted to receive AFDC or RCA because they would be receiving cash assistance under the terms of the project. Refugee participants in such a project, however, could receive Medicaid or RMA if otherwise eligible. Likewise, if a demonstration project proposes an alternative medical assistance system, refugee participants would not be permitted to receive Medicaid or RMA because they would be receiving medical assistance under the terms of the project. Project participants could receive AFDC or RCA if a cash assistance alternative was not a part of the project and if they would be eligible otherwise for these programs. In addition, the Department of Health and Human Services remains opposed to the provision of medical assistance without regard to need and economic circumstances of the refugee. Applicants who propose alternatives to the current system of medical assistance must therefore relate such assistance to an appropriate needs test.

The projects submitted are expected to reflect a range of variations in the present program in elements such as: demographic characteristics of refugees served, extent of the geographic area

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covered in the project, mix of services proposed, length of project period, and types of mechanisms used to provide assistance and services. Close collaboration is expected between the applicant, the voluntary resettlement agencies in the proposed project area under cooperative agreements with the State Department, and the State or local agency which administers ORR-funded refugee assistance programs, and will be necessary to ensure project continuity and coordination of available resources.

Applicants wishing to carry out a demonstration project in States where the State agency also has indicated an intention to apply for demonstration funds should, to the extent practicable, coordinate with and build upon the State's demonstration proposal. Likewise, applicants offering demonstrations from the same jurisdiction should seek to coordinate such efforts to avoid administrative difficulties which would occur through a fragmented approach to State or local resettlement.

Diversity among the various projects submitted for consideration is anticipated and encouraged. Projects might include but need not be limited to:

- (1) Alternatives to the current systems in place for providing cash assistance to refugees. For example, ORR would consider projects to provide cash assistance through a non-State-administered mechanism, such as through the private voluntary resettlement agencies. Consideration would also be given to variations in the State-administered system which increase work incentives, such as a project in which a cash assistance system similar to RCA would be provided as the maintenance program of first resort (rather than AFDC). Applicants are encouraged to use the AFDC payment levels as a guide in determining cash assistance benefit levels for project participants. Any deviation from the AFDC payment levels should be fully justified. In addition, applicants are expected to devise alternative approaches which are equitable and provide for hearings and appeals processes for participating refugees.

- (2) Alternatives to the current systems in place for providing medical assistance to refugees. For example, ORR would consider proposals to provide medical care from a health maintenance organization or by purchasing health insurance through a private provider if a refugee's eligibility for medical assistance continued to be based on financial need. Applicants must show that such an alternative is likely to lead to increased economic

self-sufficiency and reduced welfare use. Any deviation from the scope of services provided through Medicaid and RMA should be fully justified.

- (3) Different mixes of assistance and services provided to refugees and the way in which they are provided. These projects might operate entirely outside the State-administered structure such as through a privately administered resettlement system or through a local, public resettlement project.

### III. Preapplication Content

In developing proposals for funding under this notice, applicants shall submit an original and two copies of the preapplication. The preapplication should:

#### A. General Program Description

1. Generally describe the problem to be addressed by the demonstration effort in light of the statutory priorities of reducing welfare dependence; increasing self-sufficiency; and fostering greater coordination among voluntary agencies, service providers, mutual assistance associations, and the relevant State and local agencies. Include documentation of the problem and sources of evidence;
2. Indicate the need for the demonstration project and state the principal and subordinate objectives of the project;
3. Identify in a general way results and benefits to be derived;
4. Outline a plan of action pertaining to the scope and the detail of how the proposed work will be accomplished for each function or activity provided in the budget;
5. Cite factors which might accelerate or decelerate the work and the reason for taking the chosen approach as opposed to others; and
6. Provide, for each function or activity, quantitative monthly or quarterly projections of the accomplishments to be achieved, particularly as they relate to job placement, welfare reduction and cost savings.

#### B. Administration and Management Information

1. Specify who has fiscal and programmatic responsibility along with a short description of the nature of the effort or contribution;
2. Identify the kinds of data to be collected and maintained and discuss the criteria to be used for evaluating the results and successes of the project; and
3. Explain the methodology that will be used to determine if the needs identified and discussed are being met

and if the results and benefits identified in item A.3 are being achieved.

#### C. Budget and Fiscal Information

1. Include a preliminary budget by component by fiscal year;
2. Discuss projected cost savings by component with a general description of how these savings have been determined; and
3. Specify that demonstration project funds will not supplant funds available to the applicant from other sources.

#### IV. Preapplication Evaluation Criteria

Completeness and feasibility of the proposed project: (40)

- Likelihood of project design effectuating program priorities of reducing refugee welfare use, promoting early employment, and fostering self-sufficiency;
- Relevance of proposed activities to anticipated project outcomes;
- Awareness of current economic circumstances prevailing in the geographic area encompassed by the project, along with an awareness of employment opportunities available to project participants;
- Feasibility of methodologies to implement proposed activities;
- Reasonableness of employment objectives and their impact on refugee self-sufficiency;
- Extent to which applicant has coordinated proposed activities with other participants in refugee resettlement—such as voluntary agencies, service providers, mutual assistance associations, State agencies, and local governments;
- Evidence that applicant has consulted with the State Refugee Coordinator and solicited State comments on the proposal and, if the refugee program is administered locally by a local public agency (rather than a State agency), has also carried out the same actions with respect to the local agency;
- Clarity of staffing patterns described; and
- General description of appeals procedures to be followed when a project participant questions a decision made by grantee.

#### Monitoring and Evaluation Plan: (30)

- Adequate procedures and system proposed to collect data on the performance measures;
- Measurability of goals and objectives as stated and identification of performance measures and their relation to goals and objectives—i.e., whether the measures proposed are appropriate and adequate to measure progress

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against the stated goals and objectives of the project:

- Adequate evidence that the applicant has a solid background in program management and financial management in similar kinds of activities; and
- Adequacy of monitoring plan describing how operational components will be supervised and what procedures will be used to assure accountability.

#### Budget and Fiscal: (30)

- Administrative functions and costs clearly presented and reasonable;
- Acceptability of estimated program costs and adequacy of rationale for allocating funds to each budget component, including, if applicable, identification of numbers of participants who otherwise would have been eligible for the programs of RCA, AFDC, RMA, and/or Medicaid;
- Adequacy of facility and resources;
- Reasonableness of the budget in relation to the proposed project and the anticipated results, proposed activities, client characteristics, and the projected client outcomes;
- Where project proposes changes from the AFDC cash assistance payment levels, and where changes are proposed in the Medicaid scope of services, adequate justification presented in keeping with goals of project; and
- Evidence of potential cost savings which would occur as soon as possible as a result of the demonstration.

#### V. Application Content

The application should:

##### A. General Program Description

1. Specifically describe the problem to be addressed by the demonstration effort, in light of the statutory intent of reducing welfare dependence; increasing self-sufficiency; and fostering greater coordination of resources among voluntary agencies, service providers, mutual assistance associations, and the relevant State and local agencies. Include documentation of the problem and sources of evidence;
2. Indicate the need for the demonstration project and state the principal and subordinate objectives of the project;
3. Identify results and benefits to be derived;
4. Provide a detailed plan of action pertaining to the scope and the detail of how the proposed work will be accomplished for each function or activity provided in the budget;
5. Cite factors which might accelerate or decelerate the work and the reason for taking the chosen approach as opposed to others; and

6. Provide, for each function or activity, quantitative monthly or quarterly projections of the accomplishments to be achieved, particularly as they relate to job placement, welfare reductions, and cost savings.

##### B. Administration and Management

1. Provide a detailed management plan indicating who has fiscal and programmatic responsibility. Identify the organizational structure and include a staffing pattern and key position descriptions;
2. Identify the kinds of data to be collected and maintained and discuss the criteria to be used for evaluating the results and success of the project;
3. Explain the methodology that will be used to determine if the needs identified and discussed are being met and if the results and benefits identified in item A.3 are being achieved; and
4. Provide a chart of project milestones.

##### C. Budget:

1. Submit a detailed budget by component by fiscal year with narrative explanation to include:
  - total dollar amount by component
  - percent of total amount by component
  - per capita costs;
2. Discuss projected cost savings by component with detailed description of how these savings have been determined; and
3. Specify that demonstration project funds will not supplant funds available to the applicant from other sources.

##### VI. Application Evaluation Criteria

Completeness and feasibility of the proposed project: (40)

- Likelihood of project design effectuating program priorities reducing refugee welfare use, promoting early employment and self-sufficiency, and fostering improved coordination among the resettlement agencies and service providers;
- Relevance of proposed activities to anticipated project outcomes;
- Awareness of current economic circumstances prevailing in the geographic area encompassed by the project, along with an awareness of employment opportunities available to project participants;
- Feasibility of methodologies to implement proposed activities;
- Reasonableness of employment objectives and their impact on refugee self-sufficiency;
- Extent to which applicant has coordinated proposed activities with other participants in refugee resettlement—such as voluntary

agencies, service providers, mutual assistance associations, State agencies, and local governments.

- Evidence that applicant has consulted with the State Refugee Coordinator, has solicited State comments on the proposal, and sought the collaboration of the State in the development and implementation of the project, and, if the refugee program is administered locally by a local public agency (rather than a State agency), has also carried out the same actions with respect to the local agency;
- Clarity of staffing patterns described;
- Adequate rationale for establishing priorities for specific activities proposed, for the refugees proposed to be served, for the geographic area encompassed, for the length of project proposed; and
- Specific description of appeals procedures to be followed when a project participant questions a decision made by grantee.

Monitoring and Evaluation Plan: (30)

- Adequate procedures and system proposed to collect data on the performance measures;
- Measurability of goals and objectives as stated and identification of performance measures and their relation to goals and objectives—i.e., whether the measures proposed are appropriate and adequate to measure progress against the stated goals and objectives of the project;
- Adequate evidence that the applicant has a solid background in program management and financial management in similar kinds of activities; and
- Adequacy of monitoring plan describing how operational components will be supervised and what procedures will be used to assure accountability

#### Budget and Fiscal: (30)

- Administrative functions and costs clearly presented and reasonable;
- Acceptability of estimated program costs and adequacy of rationale for allocating funds to each budget component, including, if applicable, identification of numbers of participants who otherwise would have been eligible for the programs of RCA, AFDC, RMA, and/or Medicaid;
- Adequacy of facility and resources;
- Reasonableness of the budget in relation to the proposed project and the anticipated results, proposed activities, client characteristics, and the projected client outcomes;
- Where project proposes changes from the AFDC cash assistance payment

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levels, and where changes are proposed in the Medicaid scope of services, adequate justification presented in keeping with goals of project; and

- Evidence of potential cost savings which would occur as soon as possible as a result of the demonstration.

#### SUPPLEMENTARY INFORMATION:

##### Review and Award Procedures

Preapplications will be reviewed and point-score rated by a review panel of experts according to the above criteria, and in accordance with the HHS Grants Administration Manual. A decision as to whether a preapplication will be recommended for further consideration will be made by the Director, ORR.

Applications will be evaluated on a competitive basis by a review panel of experts according to the above criteria, and in accordance with the HHS Grants Administration Manual. Applications are expected to be much more specific in nature than preapplications. Final funding decisions will be made by the Director, ORR. Not more than nine proposals will be funded during the fiscal year. A schedule of proposed panel review dates and the corresponding proposal due dates (for preapplications and/or applications) follows:

Proposal Due Dates	Panel Review Dates
May 1, 1985	May 22, 1985
August 1, 1985	August 22, 1985
November 1, 1985	November 22, 1985

The Office of Refugee Resettlement reserves the right to cancel or reschedule panel review dates in cases where the number of applications received would not, in the judgment of the Director, warrant the expenditure of public monies. In such instances, all eligible applicants will be notified in writing of the schedule adjustment at least ten calendar days before the scheduled review date.

##### Records and Reports

Preapplications and applications for grants awarded under this notice are to be submitted on Form SSA 96 which has current OMB approval (0930-0184).

Financial reporting is to be provided on Standard Form 269. Activity items will be identified on a sample of Standard Form 269 accompanying grant awards.

Grantees will be required to report financial status and program progress quarterly, and separately form ORR's regular Refugee Resettlement Program or other discretionary grants. Both financial status (SF 269a) and program progress reports shall be due 30 days after the first calendar day of each Federal quarter following the effective date of the grant award, except for the

final financial and program progress reports which shall be due 90 days after the expiration or termination of grant support.

The content of the program progress reports shall conform to the guidelines which will be issued by ORR no later than 30 days after the first grant is awarded under this notice. In general, however, the progress reports shall include, to the extent appropriate to the particular grant, a brief presentation of the following for each program, function, or activity involved:

(1) A comparison of actual accomplishments to the goals established for the period. Where the output of the project can be readily expressed in numbers, a computation of the costs per unit of output may be required if that information will be useful.

(2) The reason for slippage if established goals were not met.

(3) Other pertinent information including, when appropriate, analysis and explanation of unexpectedly high overall or unit costs.

Grantees shall adhere to the standards in this section when prescribing program progress reporting requirements of subgrantees.

These reporting requirements directly follow Departmental grants administration regulations at 45 CFR Part 74.

A grantee must provide for the maintenance of such operational records as are necessary for Federal monitoring of the grantee's alternative resettlement project. This recordkeeping must include:

(1) documentation of services and assistance provided, including identification of individuals receiving these services;

(2) documentation that necessary medical followup services and monitoring have been provided, if applicable.

A grantee must submit statistical or programmatic information that the Director determines to be required to fulfill his responsibility under the Refugee Act of 1980, as amended.

##### Executive Order 12372, Notification Process

This program is covered under Executive Order (E.O.) 12372, "Intergovernmental Review of Federal Programs," and 45 CFR Part 100, "Intergovernmental Review of Department of Health and Human Services Programs and Activities." Applicants should contact the designated Single Point of Contact (SPOC) in their State as early as possible to alert the SPOC of the

prospective preapplication and/or application and receive specific instructions regarding the State's review process. Applicants should submit the material required by the State to the SPOC.

State SPOC offices are encouraged to send their comments on the preapplication and/or application to ORR as soon as possible for consideration prior to the award process. Directly-affected State, area-wide, regional, and local officials and entities have 60 days to comment on the application from the deadline date for final application submission to ORR through the process established by the State. SPOCs will submit their comments directly to Phillip N. Hawkes, Director, Office of Refugee Resettlement, Room 1229 Switzer Building, 330 C Street, SW., Washington, D.C. 20201. ORR expects to respond to SPOC comments at the time an award to an applicant seems likely. A list of State SPOCs is included at the end of this announcement.

##### Application Request

Preapplication and application forms (Standard Form SSA 96 "Federal Assistance") are available on request from the Office of Refugee Resettlement, Grants Management Office, SSA, Room 1229 Switzer Building, HHS, 330 C Street, SW., Washington, D.C. 20201, Betsy Andress, (202) 245-1715. To be considered complete, a preapplication or application package must consist of a signed original and two copies, one of which should be addressed to the appropriate Regional Director, ORR. All preapplication or application packages must be received by the U.S. Department of Health and Human Services, SSA, Grants Management Office, Office of Refugee Resettlement, Room 1229 Switzer Building, 330 C Street, SW., Washington, D.C. 20201.

##### Application Delivered by Mail

Even though this is a standing announcement, three cut-off and corresponding panel review dates are proposed. In order to meet these respective deadlines, the procedures below must be followed.

A formal application sent by mail must be addressed as indicated immediately above.

An applicant must show proof of mailing consisting of one of the following:

- (1) A legibly dated U.S. Postal Service postmark.
- (2) A legible mail receipt with the date of mailing stamped by the U.S. Postal Service.

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(3) A legibly dated receipt from a commercial carrier.

If an application is sent through the U.S. Postal Service, the Director does not accept either of the following as proof of mailing: (1) A private metered postmark or (2) a mail receipt that is not dated by the U.S. Postal Service. Applicants should note that the U.S. Postal Service does not uniformly provide a dated postmark. Before relying on this method, the applicant should check with its local post office. Applicants are encouraged to use registered or at least first class mail. Applications must be postmarked no later than 11:59 p.m., May 1 to be reviewed by May 22; 11:59 p.m., August 1 to be reviewed by August 22; and 11:59 p.m., November 1 to be reviewed by November 22.

#### Applications Delivered by Hand:

A preapplication or an application that is hand-delivered should be taken to the U.S. Department of Health and Human Services, Social Security Administration, Office of Refugee Resettlement, Grants Management Branch, Room 1229 Switzer Building, 330 C Street, SW., Washington, D.C., 20201.

The Grants Management Branch will accept a hand-delivered preapplication or application between 8:30 am and 5:00 pm Eastern Time daily, except Saturdays, Sundays, and Federal holidays.

Preapplications or applications delivered by hand must be received no later than 5:00 pm May 1, to be reviewed by May 22; no later than 5:00 pm August 1, to be reviewed by August 22; and no later than 5:00 pm November 1, to be reviewed by November 22.

#### FOR FURTHER INFORMATION CONTACT:

Mr. Jack Anderson, Regional Director, Office of Refugee Resettlement, Room 2403, J.F.K. Federal Building, Government Center, Boston, MA 02203, 617-223-6180

Mr. James Turman, Regional Director, Office of Refugee Resettlement, 200 Main Tower Bldg., Room 1115, Dallas TX 75202, 214-767-4301

Ms. Sandra Garrett, Assistant Regional Director, Office of Refugee Resettlement, Room 4149, Federal Building, 26 Federal Plaza, New York, NY 10007, 212-264-0908

Mr. Bill Neary, Regional Director, Office of Refugee Resettlement, 3535 Market Street, Room 10400, P.O. Box 13716, Philadelphia, PA 19101, 215-596-0210

Ms. Suanne Brooks, Regional Director, Office of Refugee Resettlement, 101 Marietta Tower, Suite 2112, Atlanta, GA 30323, 404-221-2250

Mr. Derek Schoen, Regional Director, Office of Refugee Resettlement, 300 S.

Wacker Drive, 35th Floor, Chicago, IL 60607, 312-353-5182

Mr. Manuel Rodríguez Fleitas, Director, Florida Office, Office of Refugee Resettlement, P.O. Box 140188, Coral Gables, Florida 33114, 305-350-4118

Mr. Larry L. Laverentz, Assistant Regional Director, Office of Refugee Resettlement, 801 East 12th Street, Room 436, Kansas City, MO 64106, 816-758-7081

Mr. Edwin LaPedis, Regional Director, Office of Refugee Resettlement, 19th & Stout Streets, Room 1185, Federal Building, Denver, Co 80294, 303-844-5367

Ms. Sharon Fujii, Regional Director, Office of Refugee Resettlement, 50 United Nations Plaza, Mail Stop 352, San Francisco, CA 94102, 415-556-8582

Mr. John Crossman, Regional Director, Office of Refugee Resettlement, 2901 Third Avenue, Mail Stop 212, Seattle, WA 98101, 206-442-8049

Office of Refugee Resettlement, Division of Policy and Analysis, 330 C Street, SW., Room 1229, Switzer Building, Washington, D.C. 20201, Attention: Christie Cohagen, 202-245-1059

#### Applicable Regulations

The following DHS regulations apply to grants under this Notice:

a. Title 42 of the *Code of Federal Regulations*.

Part 441, Subparts E & F, Services: Requirements and Limits Applicable to Specific Services—Abortions and Sterilization.

b. Title 45 of the *Code of Federal Regulations*.

Part 16, Procedures of the

Departmental Grant Appeals Board;

Part 38, Protection of Human Subjects;

Part 74, Administration of Grants;

Part 75, Informal Grant Appeal Procedures;

Part 76, Debarment and Suspension from Eligibility for Financial Assistance;

Part 80, Nondiscrimination Under Programs Receiving Federal Assistance through the Department of Health and Human Services Effectuation of Title VI of the Civil Rights Act of 1964;

Part 81, Practice and Procedure for Hearings Under Part 80 of this Title;

Part 84, Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance;

Part 91, Non-discrimination on the Basis of Age in Health and Human Services Programs or Activities Receiving Federal Financial Assistance;

Part 400, Refugee Resettlement Program;

Part 401, Cuban/Haitian Entrant Program (except that § 401.2(b)(2) does not apply).

(No Catalog of Federal Domestic Assistance number has been assigned.)

Dated: January 31, 1985.

Phillip N. Hawkes,

Director, Office of Refugee Resettlement.

#### State Single Point of Contact List Alabama

Mrs. Donna J. Snowden, SPOC, Alabama State Clearinghouse, Alabama Department of Economic and Community Affairs, 3465 Norman Bridge Road, Post Office Box 2939, Montgomery, Alabama 36105-0938

#### Arizona

Office of Economic Planning and Development, State of Arizona

Note.—Correspondence and questions concerning the State's E.O. 12372 process should be directed to:

Jo Stephens, Director, Local Government Assistance, ATTN: Arizona State Clearinghouse, 1700 West Washington, Rm. 205, Phoenix, Arizona 85007, Tel. (602) 255-5004

#### Arkansas

State Clearinghouse, Office of Intergovernmental Services, Department of Finance and Administration, P.O. Box 3278, Little Rock, Arkansas 72203, Tel. (501) 371-2311

#### California

Office of Planning and Research, 1400 Tenth Street, Sacramento, California 95814, Tel. (916) 445-0282

#### Colorado

State Clearinghouse, Division of Local Government, 1313 Sherman Street, Rm. 520, Denver, Colorado 80203, Tel. (303) 866-2156

#### Connecticut

Gary E. King, Under Secretary, Comprehensive Planning Division, Office of Policy and Management, Hartford, Connecticut 06106-4456

Note.—Correspondence and questions concerning the State's E.O. 12372 process should be directed to:

Intergovernmental Review Coordinator, Comprehensive Planning and Management, Office of Policy and Management, 80 Washington Street, Hartford, Connecticut 06106-4459, Tel. (203) 566-4298

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**Delaware**

Executive Department Thomas Collins  
Building Dover, Delaware 19903, Attn:  
Franchise Booth, Tel. (302) 738-4204

**Florida**

Ron Fahn, Executive Office of the  
Governor, Office of Planning and  
Budgeting, The Capitol, Tallahassee,  
Florida 32301, Tel. (904) 488-8114

**Georgia**

Charles H. Badger, Administrator,  
Georgia State Clearinghouse, 270  
Washington Street, SW., Atlanta,  
Georgia 30334, Tel. (404) 658-3855

**Hawaii**

Kent M. Keith, Director, Department of  
Planning and Economic Development,  
P.O. Box 2359, Honolulu, Hawaii 96804  
For Information Contact:  
Hawaii State Clearinghouse, Tel. (808)  
548-3065

**Illinois**

Tom Berkshire Office of the Governor,  
State of Illinois, Springfield, Illinois  
62766, Tel. (217) 782-8839

**Indiana**

Ms. Susan J. Kennell, State Budget  
Agency, 212 State House,  
Indianapolis, Indiana 46204, Tel. (317)  
232-5604

**Iowa**

Office for Planning and Programming,  
Capital Annex, 523 East 12th Street,  
Des Moines, Iowa 50319, Tel. (515)  
281-6483

**Kansas**

Judy Krueger, Office of the Secretary,  
Kansas Department of Human  
Resources, 401 Topeka Avenue,  
Topeka, Kansas 66603, Tel. (913) 298-  
5075

**Kentucky**

Kentucky State Clearinghouse, 2nd  
Floor, Capital Plaza Tower, Frankfort,  
Kentucky 40601, Tel. (502) 584-2382

**Louisiana**

Michael J. Jefferson, Dept. of Urban and  
Community Affairs, Office of State  
Clearinghouse, P.O. Box 44455, Capitol  
Station, Baton Rouge, Louisiana 70804,  
Tel. (504) 825-3722

**Maine**

State Planning Office, Attn.  
Intergovernmental Review Process,  
State House Station #38, Augusta,  
Maine 04333, Tel. (207) 289-5154

**Maryland**

Guy W. Hager, Director, Maryland State  
Clearinghouse for Intergovernmental

Assistance, Department of State  
Planning, 301 West Preston Street,  
Baltimore, Maryland 21201-2365, Tel.  
(301) 363-7875

**Massachusetts**

Executive Office of Commonwealths and  
Development, 100 Cambridge Street,  
Rm. 1401, Boston, Massachusetts  
02102, Tel. (617) 727-7078

**Michigan**

Carol Hoffman, Director, Office of  
Business and Community  
Development, Michigan Department of  
Commerce, P.O. Box 30004, Lansing,  
Michigan 48909, Tel. (517) 373-0933

**Minnesota**

Thomas N. Harren, Minnesota State  
Planning Agency, Capitol Square  
Building—Room 101, 550 Cedar Street,  
St. Paul, Minnesota 55101, Tel. (612)  
286-3898

**Mississippi**

Office of Federal State Programs,  
Department of Planning and Policy,  
1504 Walter Sellers Bldg., 500 High  
Street, Jackson, Mississippi 39202  
For Information Contact:

Mr. Marlan Baucum, Department of  
Planning and Policy, Tel. (601) 359-  
3069

**Missouri**

Missouri Federal Assistance  
Clearinghouse, Office of  
Administration, Division of Budget  
and Planning, Room 129 Capitol  
Building, Jefferson City, Missouri  
65102, Tel. (314) 751-4834 or 751-2345

**Montana**

Agnes Fipperian, Intergovernmental  
Review Clearinghouse, c/o Office of  
the Lieutenant Governor, Capitol  
Station, Helena, Montana 59620, Tel.  
(406) 444-5522

**Nebraska**

Policy Research Office, P.O. Box 94501,  
Room 1371, State Capitol, Lincoln,  
Nebraska 68509, Tel. (402) 471-2414

**Nevada**

Ms. Linda A. Ryan, Director, Office of  
Community Services, Capitol  
Complex, Carson City, Nevada 89710,  
Tel. (702) 885-4420

Note.—Correspondence and questions  
concerning the State's E.O. 12372  
process should be directed to:

John Walker, Clearinghouse  
Coordinator, Tel. (702) 885-4420

**New Hampshire**

David G. Scott, Acting Director, New  
Hampshire Office of State Planning, 2

1/2 Beacon Street, Concord, New  
Hampshire 03301, Tel. (603) 271-2155

**New Jersey**

Mr. Barry Skokowski, Director, Division  
of Local Government Services,  
Department of Community Affairs, CN  
803, 363 West State Street, Trenton,  
New Jersey 08625, Tel. (609) 282-8613

Note.—Correspondence and questions  
concerning the State's E.O. process  
should be directed to:

Nelson S. Silver, State Review Process,  
Division of Local Government  
Services, CN 803, Trenton, New Jersey  
08625-0803, Tel. (609) 282-8025

**New Mexico**

Peter C. Pence, Director, Department of  
Finance and Administration, State of  
New Mexico, 515 Don Gaspar, Santa  
Fe, New Mexico 87503, Tel. (505) 427-  
3885

**New York**

Director of the Budget, New York State

Note.—Correspondence and questions  
concerning the State's E.O. 12372  
process should be directed to:

New York State Clearinghouse, Division  
of the Budget, State Capitol, Albany,  
New York 12224, Tel. (518) 474-1695

**North Carolina**

Mrs. Chrya Baggett, Director, State  
Clearinghouse, Department of  
Administration, 116 West Jones Street,  
Raleigh, North Carolina 27611, Tel.  
(919) 733-4131

**North Dakota**

Office of Intergovernmental Assistance,  
Office of Management and Budget,  
14th Floor—State Capitol, Bismarck,  
North Dakota 58505, Tel. (701) 224-  
2094

**Ohio**

State Clearinghouse, Office of Budget  
and Management, 80 East Broad  
Street, Columbus, Ohio 43215

For Information Contact:

Mr. Leonard E. Roberts, Deputy Director,  
Tel. (614) 466-0699

**Oklahoma**

Office of Federal Assistance  
Management, 4545 North Lincoln  
Blvd., Oklahoma City, Oklahoma  
73105, Tel. (405) 528-8200

**Oregon**

Intergovernmental Relations Division,  
State Clearinghouse, Executive  
Building, 155 Cottage Street, NE,  
Salem, Oregon 97310, Tel. (503) 373-  
1998

**Pennsylvania**

Pennsylvania Intergovernmental Council, P.O. Box 1258, Harrisburg, Pennsylvania 17108. Attn: Charles Griffiths, Executive Director, Tel. (717) 763-3700

**Rhode Island**

Daniel W. Varin, Chief, Rhode Island Statewide Planning Program, 265 Melrose Street, Providence, Rhode Island 02907, Tel. (401) 277-2856

**South Carolina**

Danny L. Cromer, Grant Services, Office of the Governor, 1203 Pendleton Street, Room 477, Columbia, South Carolina 20201, Tel. (803) 756-2417

**South Dakota**

Jeff Stroup, Commissioner of the Bureau of Intergovernmental Relations, Second Floor, Capitol Building, Pierre, South Dakota 57501, Tel. (605) 773-3661

**Tennessee**

Tennessee State Planning Office, 1800 James K. Polk Building, 505 Deaderick Street, Nashville, Tennessee 37219, Tel. (615) 741-1676

**Texas**

Bob McPherson, State Planning Director, Office of the Governor, Austin, Texas 78711, Tel. (512) 475-6156

**Utah**

Michael B. Zuhl, Director, Office of Planning and Budget, State of Utah, 716 State Capitol Building, Salt Lake City, Utah 84114, Tel. (801) 533-5245

**Vermont**

State Planning Office, Pavilion Office Building, 109 State Street, Montpelier, Vermont 05602, Tel. (802) 828-3326

**Virginia**

Robert H. Kirby, Intergovernmental Review Officer, Department of Planning and Budget, Post Office Box 1422, Richmond, Virginia 23211, Tel. (804) 786-1821

**Washington**

Ken Black, Washington Department of Community Development, Ninth and Columbia Building, Olympia, Washington 98504, Tel. (206) 753-2200

**West Virginia**

Mr. Fred Cutlip, Director, Community Development Division, Governor's Office of Economic and Community Development, Building #6, Room 553, Charleston, West Virginia 25305, Tel. (304) 348-4010

**Wisconsin**

Secretary Doris J. Hanson, Wisconsin Department of Administration, 101 South Webster Street—GEF 2, Madison, Wisconsin 53702, Tel. (608) 266-1212

**Wyoming**

Wyoming State Clearinghouse, State Planning Coordinator's Office, Capitol Building, Cheyenne, Wyoming 82002, Tel. (307) 777-7574

**Virgin Islands**

Federal Programs Office, Office of the Governor, The Virgin Islands of the United States, P.O. Box 580, Toya Andrew, Federal Program Coordinator, Staff Contact: Phylla Budson, Charlotte Amalie, St. Thomas 00801, Tel. (809) 774-6511

**District of Columbia**

Pauline Schneider, Director, Office of Intergovernmental Relations, Room 416, District Building, Washington, D.C. 20004, Tel. (202) 727-6265

**Puerto Rico**

Nelson Soto, President, Puerto Rico Planning Board, P.O. Box 4119 Minilla Station, San Juan, Puerto Rico 00940, Tel. (809) 724-7900

**Northern Mariana Islands**

Planning and Budget Office, Office of the Governor, Saipan, CM 96950

[FR Doc. 85-4165 Filed 2-15-85; 8:45 am]  
BILLING CODE 4150-11-M

**DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT****Office of Administration**

[Docket No. H-85-1602]

**Submission of Proposed Information Collections to OMB**

**AGENCY:** Office of Administration, HUD.  
**ACTION:** Notices.

**SUMMARY:** The proposed information collection requirements described below have been submitted to the Office of Management and Budget (OMB) for review, as required by the Paperwork Reduction Act. The Department is soliciting public comments on the subject proposals:

**ADDRESS:** Interested persons are invited to submit comments regarding these proposals. Comments should refer to the proposal by name and should be sent to: Robert Neal OMB Desk Officer, Office of Management and Budget, New Executive Office Building, Washington, D.C. 20503

**FOR FURTHER INFORMATION CONTACT:**

David S. Cristy, Reports Management Officer, Department of Housing and Urban Development, 451 7th Street SW., Washington, D.C. 20410, telephone (202) 755-6050. This is not a toll-free number.

**SUPPLEMENTARY INFORMATION:** The Department has submitted the proposals described below for the collection of information to OMB for review, as required by the Paperwork Reduction Act (44 U.S.C. Chapter 35).

The Notices list the following information: (1) The title of the information collection proposal; (2) the office of the agency to collect the information; (3) the agency form number, if applicable; (4) how frequently information submissions will be required; (5) what members of the public will be affected by the proposal; (6) an estimate of the total number of hours needed to prepare the information submission; (7) whether the proposal is new or an extension or reinstatement of an information collection requirement; and (8) the names and telephone numbers of an agency official familiar with the proposal and of the OMB Desk Officer for the Department.

Copies of the proposed forms and other available documents submitted to OMB may be obtained from David S. Cristy, Reports Management Officer for the Department. His address and telephone number are listed above. Comments regarding the proposals should be sent to the OMB Desk Officer at the address listed above.

The proposed information collection requirements are described as follows:

**Notice of Submission of Proposed Information Collection to OMB**

**Proposal:** Requisition for Disbursement of Section 202 Loan Funds  
**Office:** Housing  
**Form No.:** HUD-82403-EH  
**Frequency of Submission:** On Occasion  
**Affected Public:** Non-Profit Institutions  
**Estimated Burden Hours:** 2,400  
**Status:** Reinstatement  
**Contact:** Evelyn Berry, HUD, (202) 755-5866, Robert Neal, OMB, (202) 395-7316.

**Authority:** Sec. 3507 of the Paperwork Reduction Act, 44 U.S.C. 3507; Sec. 7(d) of the Department of Housing and Urban Development Act, 42 U.S.C. 3535(d).

Dated January 24, 1985.

**Proposal:** Tenant Data Summary  
**Office:** Public and Indian Housing  
**Form No.:** HUD-50058  
**Frequency of Submission:** On Occasion  
**Affected Public:** State or Local Governments  
**Estimated Burden Hours:** 2,421,000